

RAINBOW WATER DISTRICT BOARD AND BUDGET COMMITTEE MEETING

Date: April 10, 2024

Time: 5:30 PM

Place: Rainbow Water District Office/Virtual

BOARD MEMBERS PRESENT IN PERSON: Marla Casley, Doug Keeler, Mindy Kephart, and Jim McLaughlin

BUDGET COMMITTEE MEMBERS PRESENT: James Burrington, Ian Kimball, Devin Thompson, Erik Westerholm, and Rob Hallett

STAFF PRESENT: Jamie Porter, Jodi Sanders, and Eric Carlson

Doug Keeler opened the Board Meeting at 5:30 pm.

AGENDA REVIEW

No added items.

REVIEW ITEMS

1. The minutes from March 13, 2024, were presented for approval. Marla Casley moved to approve the minutes as corrected for a name misspelling. Mindy Kephart seconded the motion. Motion passed 4-0.
2. The financial reports for March 2024 were presented for approval. Jim McLaughlin moved to accept the financial reports and pay the bills. Marla Calsey seconded the motion. Motion passed 4-0.
3. March 2024 Financial Report Review: Doug Keeler reviewed 3 transactions and approved the March 2024 audit trail report. The missing checks report for March 2024 was reviewed and approved, check numbers are 17418-17483 and there were no breaks in sequence. There were two new vendors noted: EDMC and Emerald Technology Group.

BUSINESS FROM THE AUDIENCE

None

BUSINESS FROM THE BOARD

None

BUSINESS FROM THE SUPERINTENDENT

1. The final PFAS regulations were announced including setting the maximum contaminant levels as well as a timeline for planning and implementation of treatment systems. Rainbow has been actively working to obtain grant funds to assist with the planning and implementation of treatment options. Rainbow is also part of two class action lawsuits with the potential for a third.
2. The generator from the Blue River Water District was delivered to the office. It will be evaluated for repairs and then will determine if it can be repaired and sold.

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3. Jamie and the Board thanked the Budget Committee members for volunteering for this budget season.

Doug Keeler called for nominations for Budget Committee Chairperson. Doug Keeler moved to appoint James Burrington as Budget Committee Chairperson. Rob Hallett seconded the motion. Motion carried 9-0.

Doug Keeler closed the Board Meeting at 6:00 pm.

James Burrington opened the Budget Committee Meeting at 6:00 pm and called for the Budget Officer's Message.

Jamie reviewed the budget that was presented in writing to the Board and Budget Committee. The review was an overall look at what the budget entails and will follow up with an in-depth review page by page. The following are some budget recommendations and projects.

1. Staff COLA of 3.6% based on the Consumer Price Index.
2. Water rate increase of 15%, with a combined base and consumption rate increase.
3. Proposed capital projects include upgrades to loop pipes to remove dead-end mains, replacing galvanized iron lines, and examine supply sources for potential PFAS treatment or well replacements.
4. Replace two of the aging fleet vehicles.
5. Continue to save in the Resilience Fund and the Capital Replacement Reserve Fund.
6. Resources and requirements overview of the overall \$2,600,000 budget.

Jamie presented a review of historical water demand and rates and how we predict future water rates based on weather forecasts. Jamie also reviewed water production calculations and how they are reviewed and updated on an annual basis. The fire protection contract will increase this year for the first time in several years, by \$135,471.00.

BUDGET DOCUMENT REVIEW

Page 1 – Water Operating General Fund – Resources

Review of the \$2,600,000 income and budget recommendations.

Page 2 – Water Operating General Fund – Requirements Recap

Review and summary of the expenses and the category recaps.

Page 3 – Water Operating General Fund – Requirements Detail

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Review and summary of the Water Fund expenses, including personnel, materials and services, capital outlay, transfers, and contingencies.

Page 4 – Fire Protection Fund – Resources and Requirements

Review of the fire protection contract and what the service covers for our customers. Rates are set based on assessed property values, with Rainbow paying our prorated share of the fire department's budget based on the assessed value of Rainbow's customers compared to city customers.

Page 5 – Capital Reserve Fund – Resources and Requirements

Review of the fund balances and what specifically this fund is used for.

Page 6 – Resilience Fund – Resources and Requirements

Review of the fund balances and what specifically this fund is used for.

James opened the public testimony portion of the budget discussion and called for public comment at 6:54 pm. Hearing no comments, he closed the public testimony at 6:55pm.

DISTRICT AND SUPERINTENDENT GOALS DISCUSSION

Doug Keeler and Marla Casley are serving on a subcommittee that is evaluating and setting review procedures for the district Superintendent. Doug has been working with Jamie to establish goals and presented a document that outlined goals for the Superintendent. It was suggested that there seemed to be too many goals listed and that an employee should focus on two or three really attainable goals in a single year setting. The Board could also set short- and long-term goals. Doug and Jamie will continue to work on an outline for next month's board meeting.

James closed the Budget Committee Meeting at 7:26 pm

Doug reopened the regular session Board Meeting at 7:26 pm.

The next Board and Budget Committee Meeting will be held May 8, 2024, at 5:30 pm.

Doug Keeler closed the board meeting at 7:27 pm.