

DIVIDER PAGE

MINUTES AND FINANCIALS

RAINBOW WATER DISTRICT BOARD MEETING

Date: October 11, 2023

Time: 6:32 PM

Place: Rainbow Water District Office/Virtual

BOARD MEMBERS PRESENT IN PERSON: Marla Casley, Jim McLaughlin, Doug Keeler, Mindy Kephart, and Lou Allocco

STAFF PRESENT: Jamie Porter, Jodi Sanders, and Eric Carlson

Doug Keeler opened the Board Meeting at 6:32 pm.

AGENDA REVIEW

Add and review 2024 Rainbow Water district calendar.

REVIEW ITEMS

1. The minutes from September 13, 2023, were presented for approval. Lou Allocco moved to approve the minutes as presented. Marla Casley seconded the motion. Motion passed 5-0.
2. The minutes from the September 20, 2023, Special Session, were presented for approval. Marla Casley moved to approve the minutes as presented. Jim McLaughlin seconded the motion. Motion passed 5-0.
3. The financial reports for September 2023 were presented for approval. Lou Allocco moved to accept the financial reports and pay the bills. Jim McLaughlin seconded the motion. Motion passed 5-0.
4. September 2023 Financial Report Review: Doug Keeler reviewed 3 transactions and approved the September 2023 audit trail report. The missing checks report for August 2023 was reviewed and approved, check numbers are 17073 - 17120 and there were no breaks in sequence. There were no new vendors.

BUSINESS FROM THE AUDIENCE

None

BUSINESS FROM THE BOARD

1. Jim McLaughlin reported that LCOG will be meeting in December.
2. There are two residential lots in the process of developing to replace one commercial lot in our district, and they will not be required to annex.
3. Lou Allocco congratulated Rainbow, specifically Eric and Jamie, for participating in the MWMC Clean Water University. This was an event for local 5th graders to learn about Drinking water, Wastewater and Storm water.

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BUSINESS FROM THE SUPERINTENDENT

1. Jamie has contacted State and Federal departments to conduct a security assessment of our facilities, both physical and our computer networks.
2. Jamie presented information regarding conducting 2 pilot studies for PFAS treatment. The first is a granulated activated carbon treatment system through Calgon. We will send in water samples, and they will run a simulation to determine how effective carbon treatment would be, and to determine how often we would need to replace the carbon in the treatment system. The second is an ion exchange system that would be delivered to us and installed at the Chase Treatment plant for testing. Jamie requested a board motion to move forward with both pilot studies. Doug Keeler made a motion to move forward with the pilot studies, in the amount not to exceed \$12,000.00 for Calgon's testing. Rainbow will also be responsible for the cost of shipping water to Calgon and shipping De Nora's pilot ion exchange system. Lou Allocco seconded the motion. Motion passed 5-0.
3. Jamie discussed the plans for the 2024 Rainbow Water District 75th Anniversary Calendar. QSL Printing submitted a bid for the calendars at \$6994.00 not including shipping. Layouts and pictures were discussed. The Board gave their approval to move forward with the project.
4. The two surplus trucks successfully sold at auction last month.
5. Jamie presented Resolution No, 2023-19B, A Resolution Regarding Partial Settlement of the PFAS Litigation. The resolution indicates Rainbow and the Board's approval to continue with the litigation agreements with the DuPont and 3M settlement regarding PFAS litigation and not opt out of either settlement. Lou Allocco moved to approve Resolution No. 2023-19B. Jim McLaughlin seconded the motion. Motion passed 5-0.

The next Board Meeting will be held November 8, 2023.

The meeting was adjourned at 7: 15 pm.

RAINBOW WATER DISTRICT

KEY BANK CHARGES

BILLING CYCLE:

10/30/2023

Employee	Date	Vendor	Purpose	Amount	GL No.	Receipt
Jamie Porter	10/2/2023	Microsoft	Office software subscription	62.50	5300	X
	10/5/2023	Crash Plan	Office software subscription	9.99	5300	X
	10/5/2023	Tonalli Kitchen	Meeting meal	20.70	5300	X
	10/6/2023	Chevron	Fuel for rental car/Truck in shop	19.60	5240	X
	10/6/2023	Chevron	Fuel for rental car/Truck in shop	18.00	5240	X
	10/6/2023	Big Town Hero	Board Meeting meal	75.36	5300	X
	10/10/2023	Adobe	Office software subscription	29.99	5300	X
	10/13/2023	City of Eug Parking	Parking for Emergency Management meeting	2.50	5300	X
	10/13/2023	Lani Moku	Board Meeting meal	105.80	5300	X
	10/13/2023	Amazon	Plotter printer supplies	342.07	5300	X
	10/13/2023	Zoom	Office software subscription	15.99	5300	X
	10/20/2023	Amazon	Calendar	20.32	5300	X
	10/24/2023	Blue Rose Automotive	Vehicle detailing	535.00	5240	X
					Sub Total	1,257.82
Eric Carlson	10/12/2023	Riverview Market	Ice for PFAS Sample Shipping	7.00	5205	X
	10/17/2023	Galco	Filters for Q Street	205.07	5250	X
	10/18/2023	UPS Store	PFAS Sample shipping	754.00	5205	X
	10/20/2023	Dollar General	Tools	5.50	5280	X
					Sub Total	971.57
Brian Scott	No New Charges					
					Sub Total	-
Wyatt Sayles	No New Charges					
					Sub Total	-
Charles Petersen	No New Charges					
					Sub Total	-
Jodi Sanders	10/6/2023	Albertsons	Board Meeting meal	40.36	5300	X
	10/13/2023	Albertsons	Food for safety meeting meal	30.54	5300	X
	10/16/2023	Albertsons	Food for safety meeting meal	13.97	5300	X
	10/19/2023	USPS	Postage	330.00	5290	X
					414.87	
				Grand Total	2,644.26	

RAINBOW WATER DISTRICT			
October 31, 2023			
VENDOR	PURPOSE	Water & Fire Fund	PAID/ACH
AT&T	Hot spots for on call serviceman	43.23	*
AnSer	Answering service	105.00	
Backflow Specialties	Backflow device test	40.00	*
Blue River Water District	Reimburse for Hydrant permit payment	11,137.50	
Bluefin	Civic Pay Card processing fees	1,916.44	*
Business Oregon	Chase WTP annual loan payment	148,215.87	
Century Link	Fax line	77.68	*
Coburg Road Quarry	Rock for Locust service leak	257.14	
Comcast Business	Cable, Internet and phone service	478.89	*
Copy Rite Printing	#9 Blue return envelopes	125.00	
Danielle Estes	Refund final bill	75.42	*
Edge Analytical	Water testing	530.70	
EWEB	I5 pump power	8,778.24	
Ferguson	Inventory restock and Service line supplies	255.23	
Heather Coryell	Refund final bill	15.39	*
Internal Revenue Service	Payroll withholding and taxes - October 2023	15,300.76	*
JCI Jones	Chlorine for I5	1,646.73	
Jerry's	Supplies	638.23	
Jill Lindsay	Mileage	74.28	
Jim McLaughlin	Reimburse for sympathy flowers	57.00	
Kelly Connect	Copier contract invoice	241.23	
Key Bank	Mastercard Charges	2,644.26	
Kristin Kohler	Refund final bill	74.68	*
Linda Struthers	Refund final bill	41.13	*
Mallory Safety and Supply	Serviceman PPE	61.08	
MW Coffee	Coffee for office	43.00	
Napa	Fuses for trucks	16.57	
Nash Janitorial	Office cleaning	320.00	
OHA Cashier	Operator CERT for JP, BS, WS, CP	700.00	
OHA Cashier	Cross connection certification renewal	195.00	
One Call Concepts	UNC Tickets	81.20	
Oregon Dept of Revenue	Payroll withholding and taxes - October 2023	3,837.91	*
Oregon State Treasury	Turn over unclaimed property	841.76	*
PacificSource Administrators	Payroll withholding and expense - October 2023	805.00	*
PacificSource Administrators	HRA Claim activity	2,856.01	*
PacificSource Administrators	HRA Claim activity	766.76	*
Peter Shum	Refund final bill	6.58	*
Quill	Office supplies	151.51	
RH2 Engineering	PFAS Feasibility treatment study	4,764.39	
SDIS	Employee insurance - November 2023	10,874.79	*
Streamline	Website service	260.00	
VOYA - ING	Payroll withholding and expense - October 2023	4,353.57	*
		223,705.16	
Approved by		11/8/2023	

	Oct 23	Budget	% of Budget	Jul - Oct 23	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
4010 - Water Sales - District	92,338	86,250	107%	483,124	454,250	106%	1,169,964
4015 - Water Sales-SUB	64,756	57,000	114%	377,299	339,000	111%	792,770
4020 - Service Connection Charges	0	0	0%	0	0	0%	800
4030 - DRC's	0	0	0%	0	0	0%	2,400
4040 - Interest Income-Water	1,798	300	599%	2,782	1,200	232%	3,600
4050 - Reimbursed Labor	1,226	500	245%	6,066	2,000	303%	2,000
4060 - Account Processing Fees	205	250	82%	985	1,000	99%	3,050
4065 - Late Fees	500	0	100%	1,770	0	100%	0
4070 - Reconnection Charges	150	0	100%	525	0	100%	0
4080 - Gain/Loss on Sale of Assets	0	4,000	0%	0	4,000	0%	4,000
4085 - Water Fund - Transfers In	148,216	0	100%	148,216	148,216	100%	448,216
4090 - Miscellaneous Income	11,228	0	100%	13,195	0	100%	19,500
4095 - Fire Hydrant Maintenance	0	0	0%	0	0	0%	4,700
4100 - Bad Debts Recovered	0	0	0%	558	0	100%	0
4120 - Marcola Contract Income	1,528	2,000	76%	8,721	8,000	109%	18,000
4140 - Shangri La Contract Income	409	500	82%	1,755	2,000	88%	6,000
4160 - DCWA Contract Income	2,931	1,000	293%	6,186	4,000	155%	12,000
4180 - Shenandoah Income	1,313	500	263%	5,009	2,000	250%	6,000
4190 - Blue River Contract Income	617	500	123%	3,022	2,000	151%	7,000
Total Income	327,215	152,800	214%	1,059,213	967,666	109%	2,500,000
Gross Profit	327,215	152,800	214%	1,059,213	967,666	109%	2,500,000
Expense							
5000 - Personal Services							
5001 - Staff Wages							
5002 - Salary - Operations	4,882			20,624			0
5004 - Salary - Admin	27,267			99,674			0
5006 - Hourly - Operations	18,758			17,564			0
5008 - Hourly - Admin	3,889			13,462			0
5001 - Staff Wages - Other	0	57,632	0%	0	230,530	0%	695,465
Total 5001 - Staff Wages	54,796	57,632	95%	205,324	230,530	89%	695,465
5010 - Deferred Comp Company Expense	1,488	1,450	103%	6,242	5,800	108%	17,400
5016 - Extra Value Bonus	0	0	0%	20,420	18,000	113%	18,000
5050 - Part Time & Emergency Pay	1,927	2,500	77%	8,087	10,000	81%	30,000
5055 - Vacation Pay Expense	1,044	0	100%	18,758	0	100%	0
5056 - Sick Pay Expense	1,755	0	100%	5,326	0	100%	0
5057 - Sick Leave Buy Back	0	0	0%	0	0	0%	17,500
5060 - Social Security Expense	3,660	3,900	94%	15,887	15,600	102%	46,800
5065 - Medicare Expense	856	875	98%	3,716	3,750	99%	10,750
5070 - Workers Compensation Expense	1,262	0	100%	1,262	5,000	25%	7,500
5080 - Employee Insurance Expense	9,177	12,000	76%	36,707	71,411	51%	167,411
5081 - Employee Life Insurance Expense	433	0	100%	1,731	0	100%	0
5082 - FSA Fees	80	0	100%	620	0	100%	0
5083 - OR-WBF Assessment Expense	13	0	100%	48	0	100%	0
5100 - PERS Expense	15,137	14,750	103%	66,028	59,000	112%	177,000
5110 - Unemployment Expense	0	0	0%	0	0	0%	0
5120 - Payroll Advance	0	0	0%	0	0	0%	0
Total 5000 - Personal Services	91,628	93,107	98%	390,156	419,091	93%	1,187,826
5200 - Materials & Services							
5210 - Purification Expense	970	10,000	10%	12,148	40,000	30%	120,000
5215 - Purification Exp-Source	0	2,750	0%	0	2,750	0%	5,500
5220 - Telephone & Telemetry	2,134	2,000	107%	6,083	8,000	76%	24,500
5230 - Pump Power & Electric	23,469	20,000	117%	73,304	80,000	92%	240,000
5240 - Maintenance-Vehicles	1,644	3,000	55%	8,356	12,000	70%	36,000
5245 - Maintenance - CWTP	24	1,000	2%	5,920	4,000	148%	12,000
5247 - Maintenance - WCCP	-1,899	1,000	-190%	6,833	4,000	171%	12,000
5250 - Maintenance-Pumps/Wells	2,518	500	504%	2,537	2,000	127%	6,000
5260 - Maintenance-Mains	0	500	0%	2,276	2,000	114%	6,000
5270 - Maintenance-Meters & Services	5,273	500	1,055%	7,278	2,000	364%	6,000
5275 - Maintenance - Land	1,500	0	100%	1,500	3,000	50%	9,000
5280 - Maintenance - Other	1,558	500	312%	6,510	2,000	326%	6,000
5285 - Maintenance-Reservoirs	17	0	100%	6,621	0	100%	3,000
5290 - Customer Postage	3,650	1,250	292%	6,034	5,000	121%	15,000
5295 - Utility Billing Program Expense	0	0	0%	0	0	0%	0
5300 - General Office Expense	1,103	2,000	55%	7,044	7,000	101%	25,500
5305 - Transaction Fee Processing	4,273	2,500	171%	8,034	10,000	80%	30,000
5310 - Special District Expense	0	0	0%	0	2,000	0%	2,000
5320 - Bad Debt Expense	0	125	0%	309	500	62%	1,500
5325 - Contract Workers	0	0	0%	0	0	0%	10,000
5330 - Budget & Election Expense	0	0	0%	2,736	0	100%	2,000
5340 - Community Outreach	0	125	0%	200	500	40%	1,500
5360 - Dues, School & Convention Exp	278	1,500	19%	1,621	4,000	46%	20,000
5365 - Emergency Preparedness	0	0	0%	950	0	100%	0
5380 - Street Light Expense	459	600	77%	1,461	2,400	61%	7,200
5200 - Materials & Services - Other	0	0	0%	0	0	0%	0
Total 5200 - Materials & Services	46,971	49,850	94%	167,955	193,150	87%	600,700
5350 - CWTP - Loan / Interest Exp	0	0	0%	0	0	0%	148,216
5400 - Contractual							
5410 - Insurance Expense	0	0	0%	0	0	0%	52,000
5420 - Legal Expense	1,296	1,500	86%	2,754	6,000	46%	18,000
5425 - Network - IT	0	2,500	0%	0	6,000	0%	10,000
5427 - IT - Subscriptions	-155	750	-21%	3,049	3,000	102%	9,000
5430 - Audit & Accounting Expense	0	0	0%	0	0	0%	15,660
5440 - Engineering Studies - PFAS	0	3,000	0%	1,543	12,000	13%	54,500
5470 - Financial Advisor	6,977	0	100%	6,977	6,000	116%	6,000
5480 - Engineering Studies	0	0	0%	0	13,000	0%	23,000
Total 5400 - Contractual	8,118	7,750	105%	14,323	46,000	31%	188,160
5500 - Capital Outlay							
5510 - Mains	0	30,000	0%	0	90,000	0%	90,000
5520 - Service Lines	0	0	0%	0	2,000	0%	5,000
5530 - Meters	0	0	0%	0	2,000	0%	5,000
5540 - Hydrants	0	5,000	0%	0	15,000	0%	20,000
5550 - Tools, Vehicles & Equipment	0	1,000	0%	0	4,000	0%	16,200
5560 - Office Furniture & Equipment	0	0	0%	0	0	0%	0
5570 - Well Rehabs	0	0	0%	0	0	0%	0
5580 - Wells and Wellfield	0	0	0%	15,650	0	100%	0
5585 - Telemetry & Control System	0	0	0%	0	0	0%	5,000
5590 - Purification Equipment	0	0	0%	0	0	0%	0
5595 - Streetlight Replacement	0	0	0%	0	0	0%	0
5600 - Reservoirs	0	0	0%	0	25,000	0%	25,000
5610 - Chase Wellfield Development	0	50,000	0%	0	135,000	0%	225,000
5620 - Building & Additions	0	0	0%	0	0	0%	15,000
5640 - Weyerhaeuser Corrosion Control	0	0	0%	0	0	0%	0
Total 5500 - Capital Outlay	0	86,000	0%	15,650	273,000	6%	406,200
7035 - Capital Res Capital - Vehicles	0	0	0%	0	0	0%	0

	Oct 23	Budget	% of Budget	Jul - Oct 23	YTD Budget	% of Budget	Annual Budget
Total Expense	146,717	236,707	62%	588,084	931,241	63%	2,531,102
Net Ordinary Income	180,498	-83,907	-215%	471,129	36,425	1,293%	-31,102
Other Income/Expense							
Other Income							
70000 - CAPITAL RESERVE FUND							
7010 - Capital Reserve - Interest	2,309	1,000	231%	8,395	4,000	210%	15,000
7020 - Capital Reserve - Transfers In	0	0	0%	0	0	0%	500,000
Total 70000 - CAPITAL RESERVE FUND	2,309	1,000	231%	8,395	4,000	210%	515,000
70500 - RESILIENCE FUND							
7100 - Resilience Fund - Transfers In	0			0			200,000
7110 - Resilience Fund - Interest	1,970	500	394%	7,163	2,000	358%	7,000
Total 70500 - RESILIENCE FUND	1,970	500	394%	7,163	2,000	358%	207,000
8000 - Fire Protection-Income							
8010 - Fire Protection - Tax Income	2,193	7,000	31%	9,318	20,000	47%	1,715,000
8030 - Fire Protection - Interest	1,415	250	566%	6,398	1,000	640%	15,000
Total 8000 - Fire Protection-Income	3,608	7,250	50%	15,716	21,000	75%	1,730,000
Total Other Income	7,887	8,750	90%	31,274	27,000	116%	2,452,000
Other Expense							
6550 - Water Fund - Transfers Out	0			0			200,000
7030 - Capital Reserve - Transfers Out	0	0	0%	0	300,000	0%	300,000
8500 - Fire Protection-Expense							
8510 - Fire Protection-Contract Exp	0	0	0%	0	0	0%	1,238,831
8545 - Fire Fund - Transfers Out	148,216	0	100%	148,216	148,216	100%	648,216
Total 8500 - Fire Protection-Expense	148,216	0	100%	148,216	148,216	100%	1,887,047
Total Other Expense	148,216	0	100%	148,216	448,216	33%	2,387,047
Net Other Income	-140,329	8,750	-1,604%	-116,942	-421,216	28%	64,953
Net Income	40,169	-75,157	-53%	354,187	-384,791	-92%	33,851

Rainbow Water District
Profit & Loss Prev Year Comparison
 October 2023

	Oct 23	Oct 22	\$ Change	% Change
Ordinary Income/Expense				
Income				
4010 - Water Sales - District	92,338	89,821	2,517	3%
4015 - Water Sales-SUB	64,756	66,503	-1,747	-3%
4020 - Service Connection Charges	0	688	-688	-100%
4040 - Interest Income-Water	1,798	548	1,250	228%
4050 - Reimbursed Labor	1,226	281	945	336%
4060 - Account Processing Fees	205	270	-65	-24%
4065 - Late Fees	500	410	90	22%
4070 - Reconnection Charges	150	100	50	50%
4085 - Water Fund - Transfers In	148,216	0	148,216	100%
4090 - Miscellaneous Income	11,228	175	11,053	6,316%
4120 - Marcola Contract Income	1,528	1,194	334	28%
4140 - Shangri La Contract Income	409	681	-272	-40%
4160 - DCWA Contract Income	2,931	1,217	1,714	141%
4180 - Shenandoah Income	1,313	709	604	85%
4190 - Blue River Contract Income	617	705	-88	-12%
Total Income	327,215	163,302	163,913	100%
Gross Profit	327,215	163,302	163,913	100%
Expense				
5000 - Personal Services				
5001 - Staff Wages				
5002 - Salary - Operations	4,882	0	4,882	100%
5004 - Salary - Admin	27,267	0	27,267	100%
5006 - Hourly - Operations	18,758	0	18,758	100%
5008 - Hourly - Admin	3,889	0	3,889	100%
5001 - Staff Wages - Other	0	45,740	-45,740	-100%
Total 5001 - Staff Wages	54,796	45,740	9,056	20%
5010 - Deferred Comp Company Expense	1,488	1,415	73	5%
5050 - Part Time & Emergency Pay	1,927	2,439	-512	-21%
5055 - Vacation Pay Expense	1,044	6,877	-5,833	-85%
5056 - Sick Pay Expense	1,755	1,536	219	14%
5057 - Sick Leave Buy Back	0	0	0	0%
5060 - Social Security Expense	3,660	3,443	217	6%
5065 - Medicare Expense	856	805	51	6%
5070 - Workers Compensation Expense	1,262	0	1,262	100%
5080 - Employee Insurance Expense	9,177	10,604	-1,427	-13%
5081 - Employee Life Insurance Expense	433	475	-42	-9%
5082 - FSA Fees	80	80	0	0%
5083 - OR-WBF Assessment Expense	13	12	1	8%
5100 - PERS Expense	15,137	13,523	1,614	12%
5110 - Unemployment Expense	0	0	0	0%
5120 - Payroll Advance	0	0	0	0%
Total 5000 - Personal Services	91,628	86,949	4,679	5%
5200 - Materials & Services				
5210 - Purification Expense	970	4,067	-3,097	-76%
5215 - Purification Exp-Source	0	2,258	-2,258	-100%
5220 - Telephone & Telemetry	2,134	1,531	503	31%
5230 - Pump Power & Electric	23,469	26,303	-2,834	-11%
5240 - Maintenance-Vehicles	1,644	3,359	-1,715	-51%
5245 - Maintenance - CWTP	24	248	-224	-90%
5247 - Maintenance - WCCP	-1,899	237	-2,136	-901%
5250 - Maintenance-Pumps/Wells	2,518	0	2,518	100%
5270 - Maintenance-Meters & Services	5,273	4,036	1,237	31%
5275 - Maintenance - Land	1,500	0	1,500	100%
5280 - Maintenance - Other	1,558	2,291	-733	-32%
5285 - Maintenance-Reservoirs	17	0	17	100%
5290 - Customer Postage	3,650	1,814	1,836	101%
5300 - General Office Expense	1,103	1,153	-50	-4%
5305 - Transaction Fee Processing	4,273	1,422	2,851	200%
5360 - Dues, School & Convention Exp	278	1,254	-976	-78%
5380 - Street Light Expense	459	746	-287	-38%
Total 5200 - Materials & Services	46,971	50,819	-3,848	-8%
5400 - Contractual				
5420 - Legal Expense	1,296	0	1,296	100%
5427 - IT - Subscriptions	-155	0	-155	-100%
5470 - Financial Advisor	6,977	0	6,977	100%
Total 5400 - Contractual	8,118	0	8,118	100%
5500 - Capital Outlay				
5510 - Mains	0	37,698	-37,698	-100%
5580 - Wells and Wellfield	0	3,330	-3,330	-100%
5590 - Purification Equipment	0	620	-620	-100%
Total 5500 - Capital Outlay	0	41,648	-41,648	-100%
Total Expense	146,717	179,416	-32,699	-18%
Net Ordinary Income	180,498	-16,114	196,612	1,220%
Other Income/Expense				
Other Income				
7000 - CAPITAL RESERVE FUND				
7010 - Capital Reserve - Interest	2,309	821	1,488	181%
Total 7000 - CAPITAL RESERVE FUND	2,309	821	1,488	181%
7050 - RESILIENCE FUND				
7110 - Resilience Fund - Interest	1,970	584	1,386	237%
Total 7050 - RESILIENCE FUND	1,970	584	1,386	237%
8000 - Fire Protection-Income				
8010 - Fire Protection - Tax Income	2,193	6,697	-4,504	-67%
8030 - Fire Protection - Interest	1,415	489	926	189%
Total 8000 - Fire Protection-Income	3,608	7,186	-3,578	-50%
Total Other Income	7,887	8,591	-704	-8%
Other Expense				
8500 - Fire Protection-Expense				
8545 - Fire Fund - Transfers Out	148,216	0	148,216	100%
Total 8500 - Fire Protection-Expense	148,216	0	148,216	100%
Total Other Expense	148,216	0	148,216	100%
Net Other Income	-140,329	8,591	-148,920	-1,733%
Net Income	40,169	-7,523	47,692	634%

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11/02/23

Accrual Basis

Rainbow Water District
Profit & Loss
October 2022 through October 2023

	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	TOTAL
Ordinary Income/Expense														
Income														
4010 · Water Sales - District	89,821	72,436	67,739	64,756	66,546	66,013	68,625	72,258	191,718	104,468	159,869	126,450	92,338	1,243,037
4015 · Water Sales-SUB	66,503	52,136	50,455	54,866	52,136	57,740	58,520	70,844	85,907	114,703	118,180	79,660	64,756	926,405
4020 · Service Connection Charges	688	0	0	0	0	0	0	0	2,515	0	0	0	0	3,203
4040 · Interest Income-Water	548	665	645	657	348	302	387	652	507	226	178	580	1,798	7,492
4050 · Reimbursed Labor	281	1,591	258	310	0	0	597	0	2,771	0	760	4,080	1,226	11,874
4060 · Account Processing Fees	270	225	265	150	190	145	115	285	230	220	255	305	205	2,860
4065 · Late Fees	410	330	520	430	420	410	450	420	430	470	350	450	500	5,590
4070 · Reconnection Charges	100	0	525	25	50	95	200	150	150	200	125	50	150	1,820
4085 · Water Fund - Transfers In	0	0	0	0	0	0	0	128,740	0	0	0	0	148,216	276,956
4090 · Miscellaneous Income	175	-175	-1,458	245	-74	0	0	68	136	45	966	957	11,228	12,112
4095 · Fire Hydrant Maintenance	0	0	0	0	0	0	0	5,113	0	0	0	0	0	5,113
4100 · Bad Debts Recovered	0	0	0	0	0	0	115	0	0	558	0	0	0	672
4120 · Marcola Contract Income	1,194	822	1,755	1,756	1,008	1,879	3,212	2,783	7,303	1,479	3,486	2,229	1,528	30,434
4140 · Shangri La Contract Income	681	1,550	770	249	402	314	596	459	321	276	572	498	409	7,096
4160 · DCWA Contract Income	1,217	1,425	2,160	2,859	915	4,653	1,201	1,446	917	969	1,139	1,147	2,931	22,977
4180 · Shenandoah Income	709	421	337	432	408	499	1,012	482	447	630	2,211	855	1,313	9,754
4190 · Blue River Contract Income	705	487	628	770	1,317	543	706	3,559	901	635	617	1,153	617	12,636
Total Income	163,302	131,912	124,598	127,504	123,665	132,591	135,735	287,258	294,253	224,877	288,708	218,413	327,215	2,580,032
Gross Profit	163,302	131,912	124,598	127,504	123,665	132,591	135,735	287,258	294,253	224,877	288,708	218,413	327,215	2,580,032
Expense														
5000 · Personal Services	86,951	87,234	87,626	86,468	81,587	86,603	83,629	87,000	107,287	116,754	92,723	89,053	91,625	1,184,541
5200 · Materials & Services	50,818	51,864	42,586	46,216	45,982	45,368	48,422	40,757	106,744	1,932	65,082	53,971	46,971	646,711
5350 · CWTP - Loan / Interest Exp	0	148,216	0	0	0	0	0	0	-106,958	0	0	0	0	41,258
5400 · Contractual	0	0	10,608	58,878	141	9,424	3,498	10,921	21,749	-152	522	5,835	8,118	129,544
5500 · Capital Outlay	41,648	9,055	14,776	12,405	6,945	0	0	25,249	57,461	0	0	15,650	0	183,189
7035 · Capital Res Capital - Vehicles	0	0	0	0	0	0	0	0	116,798	0	0	0	0	116,798
Total Expense	179,417	296,368	155,596	203,967	134,655	141,396	135,549	163,927	303,080	118,535	158,328	164,509	146,713	2,302,040
Net Ordinary Income	-16,114	-164,456	-30,998	-76,463	-10,989	-8,805	186	123,331	-8,827	106,343	130,380	53,904	180,501	277,992
Other Income/Expense														
Other Income														
70000 · CAPITAL RESERVE FUND	821	1,049	301,742	2,230	2,236	2,495	2,423	2,324	2,047	1,915	2,067	2,103	2,309	325,762
70500 · RESILIENCE FUND	584	747	849	975	977	1,092	1,060	1,100	122,190	1,634	1,764	1,795	1,970	136,737
8000 · Fire Protection-Income	7,186	1,073,431	490,901	23,948	16,430	38,980	9,821	7,804	36,849	2,491	5,508	4,110	3,608	1,721,065
Total Other Income	8,591	1,075,227	793,493	27,153	19,644	42,567	13,303	11,228	161,085	6,041	9,338	8,008	7,887	2,183,565

	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	TOTAL
Other Expense														
5700 · Capital Outlay Offset	0	0	0	0	0	0	0	0	-349,139	0	0	0	0	-349,139
6540 · Depreciation Expense	0	0	0	0	0	0	0	0	240,118	0	0	0	0	240,118
6550 · Water Fund - Transfers Out	0	0	0	0	0	0	0	0	121,000	0	0	0	0	121,000
7030 · Capital Reserve - Transfers Out	0	0	0	0	0	0	0	128,740	0	0	0	0	0	128,740
8500 · Fire Protection-Expense	0	0	300,000	619,416	0	309,708	0	0	309,708	0	0	0	148,216	1,687,047
Total Other Expense	0	0	300,000	619,416	0	309,708	0	128,740	321,686	0	0	0	148,216	1,827,766
Net Other Income	8,591	1,075,227	493,493	-592,263	19,644	-267,141	13,303	-117,512	-160,601	6,041	9,338	8,008	-140,329	355,799
Net Income	-7,523	910,771	462,495	-668,726	8,654	-275,945	13,488	5,819	-169,428	112,383	139,719	61,912	40,172	633,791

Oct 31, 23

ASSETS

Current Assets

Checking/Savings

1010 · Petty Cash	150
1030 · Key Bank Civic Pay	54,540
1040 · Key Bank Money Market	38,638
1052 · Key Bank General Checking	69,512
1055 · LGIP - Capital Reserve Fund	557,124
1060 · LGIP-Water Fund	447,573
1065 · LGIP-Fire Fund	313,561
1068 · LGIP - Resilience Fund	<u>475,345</u>

Total Checking/Savings 1,956,443

Accounts Receivable

1310 · Accounts Receivable-Water	73,054
1312 · Accounts Receivable - Fees	230
1315 · Accounts Receivable-CONTRACT	72,193
1320 · Accounts Receivable-OTHER	96
1322 · Accounts Receivable - DCWA	3,215
1324 · Accounts Receivable - BRWD	1,595
1330 · Return Checks - RWD	130
1331 · Return Checks - Other Dist.	31
1335 · Allowance for Doubtful Accounts	-1,200
1410 · Fire Fund Taxes Receivable	<u>63,495</u>

Total Accounts Receivable 212,839

Other Current Assets

12001 · Civic Pay 98 Recon Account	2,227
1500 · Material & Supply Inventory	55,056
1510 · Pension Asset GASB68	-803,851
1520 · Net OPEB Asset (Liab)	-10,181
1600 · Prepaid Insurance	<u>24,571</u>

Total Other Current Assets -732,178

Total Current Assets 1,437,104

Fixed Assets

1810 · Land	174,292
1820 · Wells	1,192,778
1830 · Pumping Equipment	299,454
1835 · Telemetry & Control System	186,443
1840 · Purification Equipment	87,081
1850 · Reservoirs	1,958,342
1860 · Transmission Mains	389,778
1870 · Distribution Mains	1,468,360
1880 · Service Lines	165,953
1890 · Meters	460,567
1900 · Hydrants	64,779
1910 · Buildings & Bridges	180,839
1920 · Tools, Vehicles, and Equipment	378,865
1930 · Office Furniture & Equipment	68,369
1940 · Weyco Corrosion Control	69,505
1950 · Chase Wellfield Development	1,071,067
1960 · Emergency Center - Moe Security	13,665
1970 · Chase Water Treatment Plant	2,930,572
1980 · Streetlight Replacement	11,018
1990 · Accumulated Depreciation	<u>-4,313,810</u>

Total Fixed Assets 6,857,917

TOTAL ASSETS 8,295,021

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2210 · Customer Deposits	16,900
2212 · Customer Donations	180

	<u>Oct 31, 23</u>
2220 · Deferred Taxes-Fire Fund	-11,558
2310 · Social Security WH	7,320
2315 · Medicare WH	1,712
2320 · Federal WH	6,269
2330 · State WH	3,500
2340 · Workers Comp WH	25
2345 · OR - Transit WH Tax	51
2347 · Paid Leave Oregon WH	261
2350 · PERS Payable	18,708
2353 · PERS Employee Voluntary Cont.	481
2360 · Employee Insurance WH	10,442
2361 · Employee Life Insurance	433
2362 · Flexible Spending Account WH	805
2365 · Health Reimbursement Account	19,823
2370 · Deferred Budget Billing	-26,129
2400 · Deferred Comp WH	2,621
2405 · 457b Roth Employee WH	245
2410 · 457b Company Contribution	1,488
2420 · Accrued Vacation Pay	33,627
2500 · Deferred Outflows GASB68	-494,335
2510 · Deferred Inflows GASB68	612,048
2550 · Deferred Inflows GASB 75	1,861
2560 · Deferred Outflows GASB 75	-2,639
9150 · MWD - Invoices	569
9250 · DCWA - Invoices	284
9450 · Shenandoah Invoices	-52
9550 · BRWD - Invoices	200
Total Other Current Liabilities	<u>205,140</u>
Total Current Liabilities	205,140
Long Term Liabilities	
2445 · Long Term Debt - CWTP	2,049,758
2447 · LTD CWTP - Interest Accrual	23,564
Total Long Term Liabilities	<u>2,073,322</u>
Total Liabilities	<u>2,278,462</u>
Equity	
32000 · Retained Earnings	2,277,485
3210 · Cont. in Aid of Construction	2,869,723
3230 · Retained Earnings - Fire	515,165
Net Income	<u>354,186</u>
Total Equity	<u>6,016,559</u>
TOTAL LIABILITIES & EQUITY	<u><u>8,295,021</u></u>

DIVIDER PAGE

RESOLUTIONS AND
POLICY REVIEW

RESOLUTION 2023-24
A RESOLUTION OF THE RAINBOW WATER DISTRICT
AWARDING A PROFESSIONAL SERVICES CONTRACT FOR
WATER SUPPLY PLANNING ASSISTANCE TO SUMMIT WATER RESOURCES

WHEREAS, Rainbow Water District is a domestic water supply district under Oregon Revised Statutes Chapter 264 which provides that “the power and authority given to districts is vested in and shall be exercised by a board of five commissioners, each of whom shall be an elector of the district”, and the Rainbow Water District Board of Commissioners also serves as the Local Contract Review Board, and

WHEREAS, the District desires engineering consultant assistance for a review and assessment of water rights and water resources and planning future water supply needs, and Summit Water Resources has experts in water supply planning and strategic water rights management and would provide the knowledge and ability to give District timely and efficient guidance, and

WHEREAS, Summit Water Resources will enter into a continuing services agreement for the District and Task 1 will allow a preliminary assessment of the valuation of two wells, with later work possible regarding water rights transfers or new well designs after a relationship has been established with the consultant during work on Task 1, and

WHEREAS, the Oregon Administrative Rules (OAR) provide procedures for selecting consultants for engineering and related services, and OAR 137-048-0200(1)(b) allows direct selection of a consultant if the estimated fee is less than \$100,000, and Summit Water Resources has proposed services with a not-to-exceed fee estimate of \$6,500 for Task 1 and funds are available in the FY 2023-24 Materials & Services and Capital Outlay budgets, and

NOW, THEREFORE, BE IT RESOLVED by the District Board of Commissioners and Local Contract Review Board that:

1. The District Superintendent is authorized to enter into a contract with Summit Water Resources for professional services related to water resource planning Task 1, and
2. Expenditures of up to \$6,500 are authorized from the FY 2023-24 Water Operating Fund.

ADOPTED by a vote of _____ Yes votes and _____ No votes this 8th day of November 2023.

Attest:

President
Board of Commissioners and
Local Contract Review Board

Secretary-Treasurer
Board of Commissioners and
Local Contract Review Board



Groundwater Well Sale Review and Recommendations Rainbow Water District

To: Rainbow Water District
Jamie Porter, PE

From: Summit Water Resources
DeEtta Fosbury, RG

Date: November 3, 2023

Summit Water Resources, LLC (Summit) has prepared this scope and budget estimate for the Rainbow Water District (District) to provide consulting services for a preliminary assessment of the equitable valuation of two groundwater wells being considered for sale to the Springfield Utility Board (SUB). Summit offers the following expertise to support the District with this valuation:

- Certified water right examiners to review water rights,
- Hydrogeologists to evaluate well values,
- A former utility manager who has experience with similar valuations,
- Previous experience working with a financial analyst for similar valuations, who could be added as a subconsultant, if needed.

We understand that the District has reviewed current and future water needs and has determined that the subject wells could be considered surplus and sold to a neighboring water supplier. We anticipate that a valuation of the wells could include a number of factors, such as:

- The original installation cost of each well (if available), current replacement cost, and the depreciated value as an asset.
- A comparison of the original land purchase amount (if available) compared to current undeveloped land values of similar size.
- An evaluation of water rights procured and their relationship to other water rights in the area.
- The size and production value of each well as relates to water right and capacity of the aquifer in their hydrogeologic setting.
- High-level consideration of treatment requirements related to PFAS detections at the two wells.

With the understanding that there are potentially multiple decision factors unknown to Summit relating to the potential transfer of well ownership and historical and current agreements between the District and SUB, we suggest a continuing services agreement between the District and Summit, authorizing a limited scope and fee to complete a preliminary assessment of the valuation of the subject wells, followed by future task order authorizations for specific additional assessment tasks as needed.

Scope of Work

Task 1 – Kickoff and Document Review

Review available documents related to the District’s groundwater wells under consideration for sale and information associated with investments made by District in the construction and development of the wells. Work activities and assumptions associated with this task include:

Work Activities:

- Setup and attend a remote kickoff meeting (via Teams) with the District to better understand the District’s water supply requirements and history of communications with SUB.
- Complete a review of available documents regarding the subject wells (to be provided by District).
- Review publicly available databases and reports to better understand the current landscape of water rights, water supply wells, and hydrogeologic setting.
- Obtain current cost estimates from a local drilling contractor for drilling and construction of wells of similar design to the subject wells.
- Review the status of associated water rights, identify the water right transactions required to transfer ownership of the water rights, and estimate the cost of implementing the recommended water right transactions.
- Develop recommendations and a detailed scope of work to support completion of the valuation.

Assumptions:

- A total of two remote meetings with District’s project team are assumed for this task.

Deliverable:

- A summary of the work completed in this preliminary task will be delivered via email.

Budget Estimate

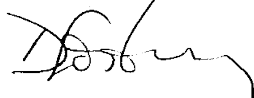
Summit proposes to complete this scope of work on a time-and-materials basis for an amount not to exceed **\$6,500**. Summit will not exceed the stated budget estimate without prior written approval from the District. Summit’s 2023 labor rates are attached.

Schedule

Summit is prepared to begin work upon receiving authorization to proceed. We anticipate delivery of our findings with recommended next steps within 60 calendar days following receipt of all available background documents from District’s project team.

We appreciate the opportunity to support the District with this important decision. Please do not hesitate to contact us if you have any questions regarding this scope of work.

Sincerely,
Summit Water Resources, LLC



DeEtta Fosbury, RG
Senior Hydrogeologist



2023 Standard Schedule of Fees (Effective January 1, 2023 through December 31, 2023)

Professional Staff	Hourly Rate
Principal	\$205 - \$285
Senior	\$150 - \$180
Project	\$120 - \$150
Staff	\$110 - \$120
GIS Specialist	\$105 - \$135
Support Staff	
Administrative	\$85 - \$115
Technical Editor	\$115 - \$135

Expenses
Mileage: Prevailing IRS rates plus 10 percent markup
Direct Expenses: Actual cost plus 10 percent markup
Outside Services: Actual cost plus 10 percent markup
Equipment Rentals: Actual cost plus 10 percent markup

Notes

1. Delivery of depositions or expert testimony will be billed at 1.5 times Fee Schedule rates.
2. Hourly rates and expenses are subject to annual updates.

DIVIDER PAGE

FIRE PROTECTION INFO

Governance Review Panel

The City of Eugene Fire & EMS and the City of Springfield Fire & Life Safety departments merged to form Eugene Springfield Fire (ESF) in 2010. This partnership has proven to be beneficial to both communities over the last decade. The Eugene Springfield Fire Governance Review Panel was established to evaluate and identify the next steps for the governance of the two departments. This work continues efforts to create the most efficient and effective system for fire and life safety services within our community.

Goals

The Eugene Springfield Fire Governance Review Panel was established to

- raise awareness of the current model and remaining considerations for improved efficiencies
- share progress and build confidence in process
- keep key audiences informed on process/decisions/outcomes

Members



[Steve Moe](#)

City of Springfield
City Councilor



[Kori Rodley](#)

City of Springfield
City Councilor



[Mike Clark](#)

City of Eugene
City Councilor



[Randy Groves](#)

City of Eugene
City Councilor

Upcoming Meetings & Archived Meeting Materials

Date & Time	Location	Agenda	Meeting Materials
March 3, 2022 2:30 pm - 4:30 pm	Virtual Zoom Meeting Recording available	<u>Meeting 1 Agenda</u>	<u>March 3, 2022 Meeting Recording</u> <u>March 3, 2022 Meeting Summary</u> <u>ESF Overview Presentation</u> <u>ESF Overview Video</u>
March 17, 2022 2:30 pm - 4:30 pm	Virtual Zoom Meeting Recording available	<u>Meeting 2 Agenda</u>	<u>March 17, 2022 Meeting Recording</u> <u>March 17, 2022 Meeting Summary</u> <u>ESF Operations Presentation</u> <u>ESF Operations Video</u> <u>ESF EMS & Logistics Presentation</u> <u>ESF EMS & Logistics Video</u> <u>Response to Meeting 1 Questions</u>
March 31, 2022 2:30 pm - 4:30 pm	Virtual Zoom Meeting Recording available	<u>Meeting 3 Agenda</u>	<u>March 31, 2022 Meeting Recording</u> <u>March 31, 2022 Meeting Summary</u> <u>ESF Administrative Services Presentation</u> <u>ESF Human Resources Presentation</u> <u>ESF Existing Agreement Presentation</u>
April 14, 2022 2:30 pm - 4:30 pm	Virtual Zoom Meeting Recording available	<u>Meeting 4 Agenda</u>	<u>April 14, 2022 Meeting Recording</u> <u>April 14, 2022 Meeting Summary</u>

Date & Time	Location	Agenda	Meeting Materials
April 28, 2022 2:30 pm - 4:30 pm	Virtual Zoom Meeting Recording available	Meeting 5 Agenda	ESF Governance Options (Part 1) Fact Sheet: Modification of Current IGA Fact Sheet: Fully Contracted Services Fact Sheet: Intergovernmental Entity (IGE) SWOT Analysis of Governance Comments April 28, 2022 Meeting Recording April 28, 2022 Meeting Summary ESF Governance Options (Part 2) Fact Sheet: Special District "What is a Special District?" - SDAO Fact Sheet: Regional Fire Authority Fact Sheet: Termination of Current IGA
June 20, 2022 5:30 pm - 6:30 pm	Virtual Zoom Meeting Recording available	City of Springfield City Council Work Session	June 20, 2022 Council Meeting Recording June 20, 2022 City Council Agenda Packet
June 22, 2022 12:00 pm - 1:00 pm	Virtual Zoom Meeting Recording available	City of Eugene City Council Work Session	June 22, 2022 Council Meeting Recording June 22, 2022 City Council Agenda Packet
September 19, 2022 2:30 pm - 4:30 pm	Virtual Zoom Meeting Recording available	Meeting 6 Agenda	September 19, 2022 Meeting Recording September 19, 2022 Meeting Summary Recap & Next Steps Presentation Moss Adams Financial Analysis #1 Presentation
August 29, 2023 12:00 pm - 2:00 pm	Virtual Zoom Meeting Recording available	Meeting 7 Agenda	August 29, 2023 Meeting Recording ESF Feasibility Study Overview August 29, 2023 Meeting Summary

Additional Resources

Reference Materials

- [ESCI 2009 Eugene Springfield Fire Feasibility Study.pdf](#)
- [ESCI 2009 Feasibility Study Summary](#)
- [ESCI 2020 Community Risk Assessment.pdf](#)
- [ESF Governance Review Panel Rules of Conduct.pdf](#)

Frequently Updated Information

- [ESF Governance Review Panel FAQs 4-12-2022](#)
- [ESF Governance Review Panel Communications Plan 2-28-2022](#)
- [ESF Governance Review Panel Work Plan_4-27-2022](#)

Questions, comments, feedback?

Phone: 541-682-7115

E-mail: ESFGovernanceReviewPanel@eugene-or.gov



Eugene-Springfield Fire Governance Review Panel

MEETING 7 SUMMARY

MEETING DETAILS

Date: Tuesday, August 29, 2023
Time: 12:00-2:00pm
Location: Zoom Webinar & In-Person (Lane Council of Governments, Buford Room)

MEETING ATTENDANCE

Governance Review Panel Attendees:

Kori Rodley, *Springfield City Councilor*
Steve Moe, *Springfield City Councilor*
Michael Clark, *Eugene City Councilor*

Randy Groves, *Eugene City Councilor*
Nancy Newton, *Springfield City Manager*
Sarah Medary, *Eugene City Manager*

Staff Attendees:

Kristie Hammitt, *Eugene Assistant City Mgr.*
Niel Laudati, *Springfield Assistant City Mgr.*
Mike Caven, *ESF Fire Chief*
Brenda Wilson, *LCOG Executive Director*

Kelsey Hunter, *ESF Executive Assistant*
Rachel Dorfman, *LCOG Assistant Planner*
Kelly Clarke, *LCOG Transportation Planner*

AP Triton Consultant Attendees:

Dan Petersen, Project Manager / Overall
Don Jarvis, Senior Associate / Overall, Capital Assets, Logistics
Dave Honey, Senior Associate / Finance, HR
Melissa Swank, Director of Project Operations / Review and Oversight

In-Person Attendees:

John Follett, *ESF Administrative Services Manager*



Travis Worthington, *Deputy Chief Fire Marshal*

Tim Rodgers, *Firefighter with ESF and Vice President for IAFF Local 851*

Kris Siewert, *Captain with ESF and President for IAFF Local 851*

MEETING SUMMARY

1. Welcome & Introductions

Brenda Wilson, LCOG Executive Director, provided welcoming remarks and took attendance.

2. General Project Status Update

Ms. Wilson provided a brief overview of work to date and Chief Caven introduced AP Triton, the consultant hired to conduct a feasibility study exploring governance structure, administrative staffing, and functional considerations.

3. Eugene-Springfield Fire Feasibility Study Overview

Presenter: Dan Peterson, AP Triton

Mr. Peterson introduced the AP Triton team and briefly discussed AP Triton's scope of work, including data collection, financial review, site visits and interviews, and analysis of governance options. Mr. Peterson praised the work done to date and the active engagement from the Governance Review Panel. Mr. Peterson asked Governance Review Panel members to describe their concerns and desired outcomes. The following concerns and desired outcomes were expressed:

- Excited to be moving on this again. Overarching lens is still how do we build for the future, taking into account how the cities are changing and how we're building for density. What does this look like for fire and life safety? Two big concerns: 1) service delivery and 2) how employees experience their work (compensation, culture, team, etc.)*
- Primary concerns haven't changed. Firefighter morale is important. Want folks who do this hard work to feel they're adequately supported by city administration and done in a way that puts as little burden on firefighters as possible. Concern about making sure general public's expectations are met. Elected officials have accountability to affect what occurs in fire department. Not fan of idea of district because general public expects that City Councilors are accountable. City governance model matters to me and it is where it sounds like we're going. Seems like those two issues will be well addressed.*
- Thrilled about AP Triton team coming together to help us. A lot of confidence in this. Agree with others who've already spoken. Want a functional system that comes together and supports the operational piece that's already performing well. Want to see administration that makes sense – still have two distinct systems. It's a distraction and lacks common vision for fire service in this area. Has affected recruitment and retention. Concerned about morale but more importantly safety. Common system and larger response packages have improved safety over time. Need a single administration,*



preferably single budget. No hesitancy on any governance model. What will get my support is how it works/interacts, remains responsive to two cities and the seven contract districts we serve. Things that will be important to success: a system we can believe in and support and a system the public will believe in/support and be proud of.

- *Councilors are responsible to voters. Most concerned about solution that will be palatable to voters. Cost is a big thing. Springfield has a fire tax levy, how is that factored in? Safety issues, fire issues. I support the Fire Department and unions.*
- *Three concerns: 1) Community (the communities we serve and also community of fire professionals), 2) Creativity (looking beyond ordinary, being open to different philosophies), 3) Courage (to make substantive change, recognize when something isn't working, to see something through that could be difficult but with longer term vision in mind).*
- *Open to fire governance options. When we talk about safety and morale that's a byproduct of excellent leadership at every level. Getting to what we need to do to fix the system is the next piece. One concern with the process would be that we don't close loops we keep opening – would like to be able to say: question asked and answered to keep making progress. Ton of confidence in this group.*
- *Ability to lay out structure that allows ESF to effectively plan for the future of fire and EMS needs in the communities. Eyes forward in preparing to better respond and make our city resilient for wildfire problem that's not going away. Recent news about hospital closure – when these gaps exist for communities, it's ESF staff that are there to catch the community as a safety net. For ESF our community is Eugene-Springfield. Get to a place where we can plan and execute in singular fashion. Our region is struggling and ESF finds itself helping support critical gaps in fire response. Fires grow faster when there is unchecked and insufficient response in areas around our city. More and more we're called upon to respond to and fill those gaps. Ability to work with this group, broader Councils, community as a whole to plan for region's fire/EMS needs so no one is left behind and these incidents don't grow out of control before we have opportunity to intervene.*

Chief Caven also clarified that when AP Triton was brought on, a different regional project manager was involved – Mr. Peterson, who was involved in the initial ESF merger and has an existing working relationship with ESF, was not yet assigned to the project. AP Triton came highly recommended as one of the industry's best, and the pre-existing relationship with Mr. Peterson did not factor into the decision to hire the firm.

4. IAFF 851

Presenter: Kris Siewart, IAFF 851 President

Kris Siewert, Union President for IAFF 851, responded to Mr. Peterson's request for concerns and desired outcomes. Mr. Siewert explained that the governance review process has been a rollercoaster for the workforce. He expressed that there was optimism that this group was ready and willing to push this forward, meetings were productive, and questions were asked and answered, but then it hit a brick wall. Support from the administration is there, but ESF personnel are exhausted. Mr. Siewert noted that bringing this work forward would help ESF



become an elite organization in the state and even the nation. He expressed satisfaction with AP Triton's credentials and the fact that there is a plan in place to move forward, which is essential for both cities, the communities, and membership. Mr. Siewart emphasized that breaking ESF up would be a horrible idea that should be crossed off the list, noting that for the community, ESF service is better when they're working together as a single entity.

5. Roundtable Discussion

Ms. Wilson asked Governance Review Panel members what they'll need as they're reviewing each option to make sure their concerns are addressed:

- *I want to see numbers. What it's going to cost us. Each city, each taxpayer.*
- *In previous conversations it was suggested that there are parts of our ultimate destination that may require state legislative changes. Would like to be more educated about that.*
- *Funding alternatives and strategies that pull this together. We are all struggling in this current environment, especially with supply chain and labor issues – everything costs more. How will we fund the fire department and is there a way to stabilize the two cities so it's not breaking taxpayers' backs? Preferably some non-tax options. Also interested in seeing close comparisons with other similarly sized jurisdictions that have gone through this Benchmark with other organizations.*
- *Appreciate things already said. Would like clarity on what the decision-making process is going to be, and how we get to an ultimate decision. Need a good clear map to make sure we don't get derailed. Want firefighters to be able to follow process and see we know what we're doing and will get to a decision.*
- *When we get to end of this who makes that decision? Councils? Voters?*
 - *Depends on model.*
- *Would love to see Gantt chart that maps out timeline to keep us on point in the process. This thing needs a middle and end.*
- *Request respectfully that the Governance Review Panel give every option our honest shot. Let go of preconceived ideas/outcomes/needs/egos. Move through together. Not about us in this room, about our community, people doing this work. Want sustainable outcome. Won't be easy.*
- *Kris Siewart: We need a future. We need a plan. Need an end result that will provide support, resources to be able to provide community services even better than we already do. We're stretched thin right now – with more resources and personnel, the sky's the limit. Right now we don't know what the fire department will look like in 5 years. Having a future, a plan, and goals will help recruit the best. Governance is the top topic I start every meeting with – for the last 4 meetings we have no movement. At last meeting it created laughter in membership – not moving, no progress. Need to break through brick wall. Give us direction and support to move forward as one department. Right now ESF is divided in multiple places.*
- *Any info as it develops that helps with timelines would be helpful to me. How long will this take? Assessment of process length important.*



Chief Caven expressed the hope that this moves forward in a way that sets up a future that firefighters are excited about and engaged in and the need to lay the foundation and structure for the next generation of service, which will have to respond to an upward trend in fires (unlike the last several decades). He reiterated the need for seamless integration between the cities, noting that ESF is able to get things done (e.g., recent changes to EMS service), but that it can get confusing behind the scenes to make this happen. He expressed confidence in AP Triton and the timelines to get the project going.

Mr. Peterson explained that AP Triton had already made a massive data request to ESF that will bring them what they need for the analysis. Follow-up meetings will be much more specific to make sure all concerns and questions are addressed.

Ms. Wilson added that the cities' public information officers will be re-engaged to make sure Governance Review Panel members have clear talking points and information about next steps so they can respond to questions about what is going on and why.

6. Wrap-Up and Next Steps

Ms. Wilson explained that next steps would include finalizing the timeline and getting upcoming meetings on Governance Review Panel members' calendars to regain momentum.

In response to a panel member's question about a tentative target date for the final report, Mr. Peterson explained that once all data is compiled and processed by AP Triton, it will take five to six months to conduct onsite work and analysis to produce the final report. There will be an opportunity to review the report to ensure that all questions and concerns are addressed before it is finalized. Mr. Peterson also reminded the Governance Review Panel that the timeline was relatively quick because a full operational evaluation had already been done; this report will focus on financial and governance review.

Upcoming Meetings:

To be scheduled