

RAINBOW WATER DISTRICT BOARD AND BUDGET HEARING

Date: June 12, 2024

Time: 5:30 PM

Place: Rainbow Water District Office/Virtual

BOARD MEMBERS PRESENT IN PERSON:	Doug Keeler, Mindy Kephart, and Lou Allocco
BOARD MEMBERS PRESENT VIRTUALLY:	Marla Casley and Jim McLaughlin
BUDGET COMMITTEE MEMBERS PRESENT:	Devin Thompson and James Burrington
STAFF PRESENT:	Jamie Porter, Jodi Sanders, and Eric Carlson

Doug Keeler opened the Board Meeting at 5:30 pm.

AGENDA REVIEW

No added items.

REVIEW ITEMS

1. The minutes from May 8, 2024, were presented for approval. Marla noted that the budget approval motion was approved by eight members and not the four listed in the minutes. Mindy Kephart moved to approve the minutes as amended. Lou Allocco seconded the motion. Motion passed 5-0.
2. The minutes from the June 5, 2024, special meeting were presented for approval. Lou Allocco moved to approve the minutes as presented. Mindy Kephart seconded the motion. Motion passed 5-0.
3. The financial reports for May 2024 were presented for approval. Marla Casley moved to accept the financial reports and pay the bills. Mindy Kephart seconded the motion. Motion passed 5-0.
4. May 2024 Financial Report Review: Doug Keeler reviewed 3 transactions and approved the audit trail report. The missing check reports were reviewed and approved, check numbers are 1019-1071 (Summit Bank) and there were no breaks in sequence. There were no checks written on the Key Bank checking account. There was one new vendor: Pacific Environmental Group for flooring asbestos abatement at the office.

BUSINESS FROM THE AUDIENCE

None

BUSINESS FROM THE BOARD

Lou asked if Jodi would confirm that all the documents containing board members' information at Key Bank would be destroyed when the accounts are closed. Per Marla, Key Bank would be required to keep all documentation for seven years after the accounts are closed. Jodi will check to learn how documents are destroyed after records retention is met.

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Jamie Porter introduced Rob Woodard, a Special Districts Project Manager with Lane County. Rob has been working at the County and the State level regarding small water districts in Lane County that are struggling to meet regulatory requirements. Rob explained that the County is interested in partnering with an agency that will help these small districts manage their systems and is inquiring if Rainbow is interested in being that agency. The County and the State are working on securing funding for this project in the next several months. The Board Members discussed the options with Rob and are generally supportive. The Board would like to have further discussions with the County as this Special Districts project continues and becomes formalized.

BUSINESS FROM THE SUPERINTENDENT

1. Pauly Rogers completed the FY 2022-23 audit report and has submitted it to the State. There was a “clean opinion” with no management letters. They did note one fund transfer/budgeted expenditure that was done incorrectly but was a small issue. Jamie and Jodi have reviewed correct procedures.
2. Jamie and Jodi met with the FEMA representatives regarding the January ice storm claim that was submitted. There will be additional paperwork and meetings over the next several weeks.
3. The Summit Bank ads with Rainbow staff pictures have started circulating.
4. The 42nd Street paving overlay project contract has been approved. That work should be starting this summer.
5. Jamie presented Resolution No. 2024-07, A Resolution Authorizing a Request to Join the 2023 Lane County Natural Hazards Mitigation Plan. Rainbow has participated in the 2020 “Eugene-Springfield Area Multi-Jurisdictional Natural Hazards Mitigation Plan” along with the Cities of Eugene and Springfield, the Eugene Water and Electric Board (EWEB), and the Springfield Utility Board (SUB). Rainbow, along with EWEB, Willamalane, and several other agencies, desires to transition and join the Lane County Multi-Jurisdictional NHMP adopted in October 2023. Doug Keeler will also sign a letter of request to Lane County to join the plan. Lou Allocco moved to adopt Resolution No. 2024-07. Mindy Kephart seconded the motion. Motion passed 5-0.
6. Additional PFAS sampling will be done next week at the I-5 wellfield, with Q Street Wellfield being the following week.
7. Jamie reviewed the new layout of the Consumer Confidence Report. Jim noted that the values in the graph were not consistent between parts per billion (PPB) and parts per trillion (PPT). Jamie will have the consultants fix that error.

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Doug Keeler opened the Budget and Water Rate Hearing for FY 2024-25 at 6:43 and called for public comments. Hearing none, Doug closed the Budget and Water Rate Hearing at 6:44 pm.

Jamie noted that the overall Budget increased to \$8,572,000.00.

- No change to the General Fund since last month.
- The Fire Fund starting balance increased with a corresponding increase in the unappropriated ending fund balance.
- No change to the Capital Reserve Fund
- The Resilience Fund starting balance increased with a corresponding increase in the unappropriated ending fund balance.

Jamie Porter presented the Budget Resolutions as follows:

- 2024-08 Resolution Adopting Budget for Fiscal Year 2024-25. Lou Allocco made a motion to approve Resolution No. 2024-08 as amended for the changes to the Fire Fund and the Resilience Fund. Marla Casley seconded the motion. Motion passed 5-0.
- 2024-09 Resolution Making Appropriations for Fiscal Year 2024-25. Mindy Kephart made a motion to approve Resolution No. 2024-09. Lou Allocco seconded the motion. Motion passed 5-0.
- 2024-10 Resolution Imposing and Categorizing Taxes for Fiscal Year 2024-25. Doug Keeler made a motion to approve Resolution No. 2024-10. Marla Casley seconded the motion. Motion passed 5-0.
- 2024-11 Authorizing Transfer from Fire Protection Fund to the Water Operating General Fund. Jim McLaughlin made a motion to approve Resolution No. 2024-11. Mindy Kephart seconded the motion. Motion passed 5-0.
- 2024-12 Resolution Authorizing Transfer from the Water Operating General Fund to the Resilience Fund. Marla Casley made a motion to approve Resolution No. 2024-12. Lou Allocco seconded the motion. Motion passed 5-0.
- 2024-13 Resolution Regarding Water Rate increase of 15%. Lou Allocco made a motion to approve Resolution No. 2024-13. Marla Casley seconded the motion. Motion passed 5-0.
- 2024-14 Resolution Awarding Contract to Power Fleet & Commercial Sales of Sublimity, Oregon, for One Chevy Silverado 2500 Truck. Eric requested and got three quotes

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for two new trucks. They only have one truck available at this time that meets our specifications. The resolution is authorizing one new truck purchase, with a second to come later in the fiscal year. Doug Keeler made a motion to approve Resolution No. 2024-14. Lou Allocco seconded the motion. Motion passed 5-0.

Jamie requested a motion from the Board authorizing transfer of up to \$33,000.00 from the HRA Expense account to the HRA Liability account for employee HRA reimbursements as of July 1, 2024. Lou Allocco moved to authorize the transfer for \$33,000.00, with general approval of the Board.

Jamie asked if the Board wanted to set a date for the Annual Appreciation Dinner. Jodi will check for dates in October.

Eric and Brian are starting to get the Weyco Wellfield online and are beginning the backwash procedures on the carbon filtration plant. International Paper has not solved the issue of what to do with the backwash tank water, and at this point, will have to have the water trucked off site to the wastewater plant.

The next Board Meeting is scheduled for July 12, 2024.

Doug Keeler adjourned the meeting at 7:02 pm.