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Minutes of Marcola Water District Board Regular Session

Date: December 14, 2023

Time: 6:00 P.M.

Location: Community Room Mohawk Valley Rural Fire District Station #1

Board Members Attending: Tim Sanders, Sandra McCarthy, Rodger Shaddy, Dawn Cole and Cheryl Neu (via telephone).

Others Attending: Jamie Porter

Regular Session

President Tim Sanders called the meeting to order at 6:03 P.M.

President Sanders called roll: 1 - Neu (M) present via telephone, 2 - Sanders (P) present, 3 - Cole (S) present, 4 - McCarthy (VP) present and 5 - Shaddy (T) present.

President Sanders reviewed the agenda. Jamie Porter has an update on the Backup Weekend Operator.

Review Items

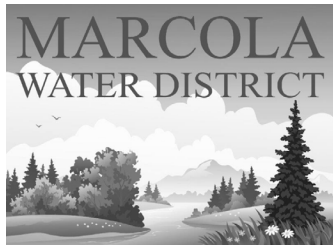
The minutes of November 9, 2023 were reviewed. Cheryl Neu made a motion to approve the minutes of November 9, 2023. Sandra McCarthy seconded the motion. Approved (4 ayes, 1 abstain).

The financial report and updated bill list for November 2023 was reviewed and discussed. Sandra McCarthy made a motion to approve payment of the November 2023 bill list. Rodger Shaddy seconded the motion. Approved by unanimous vote (5-0). The checks were signed by Rodger Shaddy and Sandra McCarthy.

President Tim Sanders read aloud the following reports for the record.

- 1) The missing checks reports for September 2023 and November 2023 were reviewed by President Tim Sanders. The check numbers for November 2023 are 5873-5883 and there are no breaks in sequence. The missing checks reports for September 2023 and November 2023 were approved and signed by President Tim Sanders.
- 2) The audit trail reports for September 2023 and November 2023 were reviewed by President Tim Sanders. The audit trail reports for September 2023 and November 2023 were approved and signed by President Tim Sanders.
- 3) The vendor quick reports for September 2023 and November 2023 were reviewed by President Tim Sanders. There were no new vendors for September 2023 or for November 2023. The vendor quick reports for September 2023 and for November 2023 were approved and signed by President Tim Sanders.

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Business from the Audience: None.

Business from the Board: None.

Business from the Staff: Jamie Porter gave the Board several updates.

Backup Water Operator: Brady Henderson has applied for the position and successfully passed the background check. Jamie Porter asked for the Board's approval to authorize a 90-day trial period to train and make sure Brady can do the job before he takes over for Gary Nelson. The Board reviewed his application and gave their approval for the hire (5-0).

Illegal Water Connections: Larry Shaddon has been ordered to vacate the property. The property will be inspected for illegal connections and needed service line repairs.

Leak Repairs: Honeybee Lane main replacement work is still pending.

Board Actions:

Resolution 2013-05 Continuation: Resolution to continue with the Replacement Reserve Fund. Cheryl Neu made a motion to continue Resolution 2013-05 and Sandra McCarthy seconded the motion. Approved unanimously (5 ayes, 0 nays).

Resolution 2023-16: Joint Resolution of the Board of Directors and Local Contract Review Board Amending Public Contracting Rules for the Marcola Water District. Sandra McCarthy made a motion to adopt Resolution 2023-16 and Cheryl Neu seconded the motion. Approved by unanimous vote (5 ayes, 0 nays).

New Meeting Night for 2024: The Board agreed to the second Monday of the Month beginning February 2024. Time will remain 6:00 P.M.

President Sanders announced the next meeting will be Thursday, January 18, 2024 and requested a motion to adjourn if there was no further business.

Sandra McCarthy made a motion to adjourn. Rodger Shaddy seconded the motion. Approved unanimously (5-0).

President Tim Sanders adjourned the meeting at 6:23 P.M.