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## **Minutes of Marcola Water District Board Regular Session**

Date: November 9, 2023

Time: 6:00 P.M.

Location: Community Room Mohawk Valley Rural Fire District Station #1

Board Members Attending: Tim Sanders (by phone), Sandra McCarthy, Rodger Shaddy, and Cheryl Neu.

Others Attending: Jamie Porter

### Regular Session

President Sanders called the meeting to order at 6:00 P.M.

President Sanders called roll: 1 - Neu (M) present, 2 - Sanders (P) present by phone, 3 - Cole (S) excused absence, 4 - McCarthy (VP) present and 5 - Shaddy (T) present.

President Sanders reviewed the agenda. No new items.

### Review Items

The minutes of October 12, 2023 were reviewed. Cheryl Neu made a motion to approve the minutes of October 12, 2023. Sandra McCarthy seconded the motion. Approved (4-0).

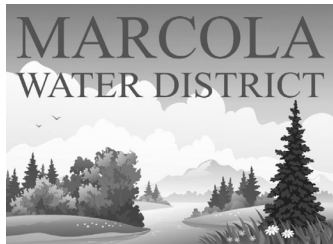
The financial report and updated bill list for October 2023 was reviewed and discussed. Cheryl Neu made a motion to approve payment of the October 2023 bill list. Sandra McCarthy seconded the motion. Approved (4-0). The checks were signed by Rodger Shaddy and Cheryl Neu.

President Tim Sanders read aloud the following report for the record.

- 1) The missing checks report for October 2023 was reviewed by President Tim Sanders. The check numbers are 5859-5872 and there are no breaks in sequence. The missing checks report was approved and signed by President Tim Sanders.
- 2) The audit trail report for October 2023 was reviewed by President Tim Sanders. The audit trail report was approved and signed by President Tim Sanders.
- 3) The vendor quick report for October 2023 was reviewed by President Tim Sanders. There were no new vendors for October 2023. The vendor quick report was approved and signed by President Tim Sanders.

We missed reviewing the missing checks report, audit trail report and vendor quick report for September 2023. Tim Sanders will go by the office to complete those reviews and sign the reports and we can provide the report at the December 14, 2023 Board meeting.

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Business from the Audience: None.

Business from the Board: We will postpone a review of the Thursday meeting night and discussion of a possible schedule change until all board members are present and able to participate.

Business from the Staff: Jamie Porter gave the Board several updates.

Illegal Water Connection: Lane County Circuit Court is hearing a probate case involving the properties where we have suspected illegal water use. More information should be available in November regarding the rightful property owner(s) responsible for water bill payment.

Development Updates: Development request for proposed coffee shop on the lot next to the post office is still going through the county's land use approval process. The appeal period for the application ended on October 12 so the project should get a hearing soon.

Leak Repairs: No date has been set for the Honeybee Lane water main replacement.

Backup Water Operator: The job description has been posted. No applications have been received yet.

Grant Applications: Marcola has been approved to receive \$20,000 for a financial analysis, a water rate study and updates to our systems development charges. This would be the final piece to the master plan, updating the cost of new connections to ensure we receive fees appropriate to pay for the cost of system expansions, and a check by a consultant to make sure monthly water bills cover our operations.

PFAS. EPA is shipping containers for another round of water samples under the UCMR5 program rules in November. Rainbow will collect the required samples but EPA will pay for shipping and lab analysis.

President Sanders announced the next meeting will be December 14, 2023 and requested a motion to adjourn if there was no further business.

Cheryl Neu made a motion to adjourn. Rodger Shaddy seconded the motion. Approved (4-0).

President Sanders adjourned the meeting at 6:12 P.M.